

PORT EDGAR MARINA, BERTH HOLDERS ASSOCIATION

Minute of the Second Annual General Meeting

Held on Monday 22nd March 2010

In Port Edgar Yacht Club

At 7.30 pm

Before the meeting opened, Frank presented a cheque for £102, raised by the PEBHA at our recent highly successful jumble sale, to Tom Robertson from the South Queensferry RNLI who outlined the proposed developments to the RNLI station and the new lifeboat expected this summer.

1. Attendance:-

38 berth holders were in attendance. Frank Pullen was in the chair.

2. Apologies for absence were received from:-

Ian Malcolm, Ian Campbell and Guthrie Stewart

3. Report from Marina managers.

Frank introduced Adam Cruttenden, marina manager who outlined the current development plans and marina activities.

- A new development plan is to be discussed by the board of Edinburgh Leisure next week.
- 24 new pontoons will be in place by the end of May
- EL Board are to discuss the cost of separate piling for the proposed 20 ton static crane alongside the loop shed.
- An environmental policy document will be published.
- Following a Health and Safety audit a number of safety measures will be introduced. The presence of owners at the craning bay will be reviewed but current procedures will be maintained this spring.
- Following burst pipes on the pontoons, the hoses became contaminated and were removed. One communal hose will be replaced for each finger but owners can purchase hoses from the office at cost price (£8 for 15 m pipe). Taps will be fitted with non-return valves.
- The MCA at Port Edgar will no longer accept out of date flares. These can be taken to the Bosun's Locker who will replace them free, if new flares are purchased, or at a cost of £2.50 each. MCA St Andrews will accept flares although a telephone call is required to make an appointment.
- Thumper, the dredger, will be out of action for 8 weeks, from April, having its engines reconditioned.
- Open Day will be on Saturday 8th May. We are asked to help with taking members of the public out in boats.
- Improvements were being made to the drying out berth to allow it to be used by 2 vessels on the same day.

Frank thanked Adam for his report. A discussion on the points raised would be held later in the meeting.

4. **Minute of meeting** on 23rd March 2009 was accepted.

5. Affiliation to RYA

Frank recommended that we continue our RYA affiliation.
This was agreed by all.

6. Chairman's report

Frank outlined the activities of the BHA committee over the past year.

- A constitution, based on the RYA template, had been adopted.
- The website had been set up, by Doug Ross, containing marina information and a regular Chairman's blog.
- Regular meetings had been held with marina management.
- The wave barrier repairs had been chased and the FPA requested to curtail speed of passing vessels during the period.
- Provision of secure power supplies, dredging, pontoon repairs and safety concerns had been vigorously pursued.
- A list of berth holder's priorities for the next development plan was submitted to the managers. (*list on Website*)
- Strong representations were made over any large increase in mooring fees and the high cost of dinghy licences. (*The fee increase for next season was limited to 2 %.*)

Future plans for this year include the setting up, in conjunction with PEYC and the marina, of a weather station and webcam on the end of the east mole. This will be accessible on line and on a screen in the marina office window. The BHA will work closely with the managers in the provision of better craneage, pontoon deck renewal, the emergency evacuation and environmental action plans and all other matters affecting berth holders such as safety, maintenance, improved facilities, wave damage in marina and security.

7. Treasurer

Colin Scott outlined receipts, payments and budget proposals for this year. (*See appendix*)

8. Election of office bearers

<u>Post</u>	<u>name</u>	<u>proposed</u>	<u>seconded</u>
Chairman	Frank Pullen	Pete Sykes	P.McLelland
Vice Chairman	no nominations were received		
Secretary	Brian Smellie	M. Carmichael	C. Scott
Treasurer	Colin Scott	by acclaim	
Webmaster	Doug Ross	by acclaim	
Dinghy rep.	Pete Sykes	by acclaim	
Powerboat rep.	Ken McLeod	by acclaim	
Other members .	Doug Auld	by acclaim	
	John Laurie	by acclaim	

There being no other proposals these nominations were accepted

9. AOCB and discussion

- It was accepted that the Association should accept the offer of an affiliate membership club to the Liverpool Boat Show 2011.

- The positioning of porta-cabins in the car park and supply tenders for the drilling rigs in the marina was discussed. Frank stated that they are only here for 2 months and are paying dues to the marina.
- The terms and conditions for berth holders produced by Edinburgh Leisure were discussed. In particular, the right of the marina to put another vessel in your berth when you are away, but still paying, was thought to be excessive.
- The allocation of berths to allow yachts to stagger their masts and reduce clashing when rolling was discussed.

10. Date of next AGM

This will be held on Monday 21st March 2011 at 7.30pm

Port Edgar Marina - Berth Holders' Association

**Receipts and payments account for period from 23 March 2009 to 31 December 2009
(including Budget for year to 31 December 2010)**

	Notes	Actual 23.3.09 - 31.12.09 £	Budget for year to 31 Dec 2010 £
Receipts			
Subscriptions	1	411	450
Port Edgar Marina donation towards website costs	2	100	-
Jumble sale		-	102
		<hr/> 511	<hr/> 552
Payments			
RYA Affiliation fee		48	96
Website		37	40
Printing, stationery & postage		-	50
Jumble sale proceeds - donation to RNLI Queensferry		-	102
Weather station - one third share		-	300
		<hr/> (85)	<hr/> (588)
Surplus / (Defecit) for period		<hr/> 426	<hr/> (36)
Balance brought forward		-	426
Balance carried forward		<hr/> 426	<hr/> 390

Notes

1 Subscriptions

This is made up of 137 members at £3 each

2 Port Edgar Marina donation towards website costs

The donation of £100 is intended to cover our first 2 years.

Colin D Scott CA

Treasurer

8 March 2010