

PORT EDGAR MARINA, BERTH HOLDERS ASSOCIATION

Minute of the First Annual General Meeting

Held on Monday 23rd March 2009

In Port Edgar Yacht Club

At 7.30 pm

1. Attendance:-

45 berth holders were in attendance. Frank Pullen, interim chairman was in the chair.

2. Apologies for absence were received from:-

Tom Wood, Douglas Ross, Jim Reid, Douglas Auld.

3. Report from Marina managers.

Frank introduced Adam Cruttenden, marina manager, who outlined the constitution of Edinburgh Leisure. This is a non profit making organisation owned by City of Edinburgh Council but with its own management board which reports to the Council. The marina and sailing school at Port Edgar are run by Edinburgh Leisure as part of its overall activities.

He then outlined the current development plans and marina activities. (*See appendix A*)

Frank thanked Adam for his report. A discussion on the points raised would be held later in the meeting.

4. Minute of inaugural meeting on 2nd November 2008

Adoption was proposed by Frank Pullen and seconded by John Dougal. This was agreed without contest.

5. Constitution

Adoption of the draft constitution was proposed by Brian Smellie and seconded by John Dougal. It was agreed unanimously.

6. Affiliation to RYA

Frank outlined the benefits of RYA affiliation.

Proposed by Ian Smith and seconded by Colin Scott. Agreed by all.

7. Chairman's report

Frank introduced himself as chairman of the interim steering group which was set up at the inaugural meeting. This group had met monthly to address the following points.

Constitution. This was prepared using the RYA template and advice from Peter Waring, the RYA, BHA Co-ordinator.

Website. This had been set up by Douglas Ross and can be accessed on www.portedgarBHA.org.uk. Frank demonstrated the current site map and invited members to suggest future modifications. Edinburgh Leisure has agreed to sponsor the cost of the website for the first 2 years. We are also proposing to offer

companies, based at Port Edgar, advertisements, or links to their websites, for a small fee.

Discussions have been held with the marina managers on the following topics:-

- Provision of power on land and pontoons.
- Safety aspects relating to gangways, ladders, and fire extinguishers.
- Developments and improvements.
- Marina charges
- Terms and conditions on berthing licences.
- Governance of the marina.

8. Treasurer

Colin Scott outlined the budget proposals. An initial subscription of £3.00 will be collected with the berthing dues. He hoped that, at least, 160 berth holders would agree to this, thus providing BHA with an income of £480. This should cover general expenses and the affiliation fee to the RYA with a small surplus.

9. Election of office bearers

<u>Post</u>	<u>name</u>	<u>proposed</u>	<u>seconded</u>
<i>Chairman</i>	Frank Pullen	M.Carmichael	P.McLelland
<i>Vice Chairman</i>	Peter McLelland	F Pullen	C. Scott
<i>Secretary</i>	Murray Carmichael	J. Dougal	P. McLelland
<i>Treasurer</i>	Colin Scott	B. Smellie	J. Dougal
<i>Webmaster</i>	Doug Ross	M. Carmichael	F. Pullen
<i>Dinghy rep.</i>	Pete Sykes	P. McLelland	B. Smellie
<i>Powerboat rep.</i>	Ken McLeod	P. Sykes	M. Carmichael
<i>Other members</i>	1. Brian Smellie	F.Pullen	C. Scott
	2. Doug Auld	P.Sykes	C. Sykes
	3. John Laurie (co-opted later in meeting)		

There being no other proposals these nominations were accepted

10. AOCB and discussion

- Gordon Cameron introduced the problems with the tyre barrier. It had been laid in 1978 as an experimental means of preventing waves entering the harbour and has signally failed. With climate changes causing more wind and a greater swell there had been occasions when he could not board his yacht because of its movement at the pontoon. He felt that the priority for the marina management was to provide safe berthing conditions which did not allow boats to be damaged by the swell within the marina. Following a discussion on various forms of wave barriers to block the waves and deposition of silt it was agreed that the BHA should try to get the results of the recent tidal flow measurements.
- William Girdwood reported that we are now prevented from paying the annual fee in two equal, 6 monthly tranches. Apparently some individuals had paid half the annual fee for the summer berths and had then left without completing the year. Paying by 10 instalments was more expensive.

11. Date of next AGM

This will be held on Monday 22nd March 2010 at 7.30pm

Appendix A

Report by Adam Cruttenden, marina manager, to Berth Holders Association AGM on 23rd March 2009

Port Edgar Development

- Following submission of the draft proposals by the developers it was noted that there had been a significant drop in the commercial value of the project.
- The drop in the commercial value of the project had meant that the project was no longer financially viable.
- *Due to the project now being financially unviable it has been proposed that the competitive dialogue process is essentially put on hold for 12 months, with only minor reviews taking place with the bidders during that period.*
- *City of Edinburgh council requested that Edinburgh Leisure prepare an investment plan for the Statutory/Health and Safety Requirements.*
- *The Project Board requested that Edinburgh Leisure now also consider a contingency plan for the redevelopment of Port Edgar harbour, Edinburgh Leisure would have to seek Board approval.*

Static Crane

- We are investigating the possibility of installing a new 20t static crane to be located near to the loop shed. We are awaiting the results of a structural pier survey and following from that we would hope to have it installed and operational some time in the winter, depending on the delivery. This will allow us to cater for all craft on site and there will be no need for us to use mobile cranes.

Dredging

- Since 1st Oct 08 the dredger has been working 5 days a week for 23 of the 25 weeks.
Based on 6 hours of actual dredging per day with approx 5 runs an hour we can estimate: 27,600 cubic meters removed. In reality I think they have probably achieved a slightly high rate than this.
- We have dredged between A & B pontoons and the East of the A pontoon.
- We will also be dredging the area by the loop shed and back of D pontoon.

New Security gates

- We have installed new gates codes to be distributed over the next week gates in operation from 1st April.

Pontoons

- We continue with the never ending task of board replacement and as always if you see broken boards please report them to any of the staff and they will have them changed as soon as possible.
- We will be re configuring the pontoons at the bottom of the D pontoon to allow for the installation of 3 new 10m fingers.

Electricity

- New meter maids have been purchased by the marina to allow us to collect monies for electricity used on the pontoons. The pontoon bollards as you know have failing electronics inside them. We are in the process of bypassing the card readers so they operate without a card. PE will secure every socket with and should you require power please contact the marina office. We will be installing shore side power in most boat parks and sheds over the summer with 16amp outlets.

Trans Europe Marinas

- We have joined the transeuropemarinas group, as a berth holder of the marina the benefits to you are significant berthing discounts when visiting another member marina - currently **50% discount** for up to five consecutive days. Marinas already in the scheme :- Bangor, Royal Quays, Portishead, Maylor, Mayflower, Royal Clarence Yard, Gillingham, Dover, France, Belgium, Netherlands, Spain, Portugal

New Staff

- Over the coming months a number of staff will be retiring after many years service to Port Edgar Marina. A new sailing principal and two new marina staff will be employed over the coming months.

Environment

- We continue on with our environmental approach to the marina and sailing school and continue to promote the good work of the RYA / BMF green blue. In addition to this we are re locating the tern pontoons to the east of the harbour. There is a possibility of a local wildlife enthusiast looking to install video camera on of the pontoon. If you have any environmental issues please bring them up with the BHA

Open Day

- We are holding our open day on the 2nd May. I hope it will be a successful as last year. We will be offering the usual dinghy and powerboat trips, but where I require your help, is to provide a small amount of your time and take a few landlubbers and convert them to sailing if possible.