

## Port Edgar Marina – Berth Holders’ Association

(Provisional)

### Minutes of Committee Meeting held at 7 pm on Monday 23<sup>rd</sup> May 2016 in Classroom 2 at Port Edgar

1. Attendance: Mike McGregor (Chairman)  
Brian Smellie (Hon Secretary)  
Colin Henderson (Professional Users’ Rep)  
Graham Sutherland  
Willie Mills
2. Apologies: Colin Scott, Karl Weibye, Margaret McGregor & Debra Mills
3. Approval of Minutes: The minutes of the previous Committee Meeting held on the 17<sup>th</sup> February 2016 were approved and signed by the Chairman.
4. Minutes for AGM: The Minutes for the BHA Annual General Meeting held on the 21<sup>st</sup> March 2016 were provisionally approved subject to final approval at next year’s AGM.
5. BHA Boat Jumble: The attendance at the Boat Jumble held on the 13<sup>th</sup> March was considered disappointing and a discussion took place about how things might be improved for next year. It was felt that more attention needs to be given to marketing the event and hopefully this might include getting some coverage in the sailing press. Also to sustain interest it would be helpful to try and improve the quality and range of products on offer. The date this year was not ideal as it coincided with several sporting fixtures and consideration should be given to choosing a date that coincides with other activities within the Marina such as a PEYC Regatta or a Safety Day etc when there would already be people attending Port Edgar. It was also agreed to contact South Queensferry Scouts to ascertain their views on the event.

**Action: All**

6. Projects for 2015/16:

- a) Hose Trolleys: It was agreed to obtain more details about the Hose Reel Trolleys that are used in many other marinas. MM agreed to confer with JL and obtain more information.

**Action: MM & JL**

- b) Rescue Ladders: It was considered that there are adequate safety ladders in the Marina (with the exception of Pontoon E) but that the signage of the fixed ladders should be improved to draw attention to their locations. It was also agreed to check with the Marina that the fire extinguishers are serviced and are “in date”.

**Action: MM**

- c) WiFi: The WiFi coverage in the Marina is patchy and CH agreed to look into this and report back.

**Action: CH**

7. Matters Arising & Chairman’s Report

a) Communication with Members:

- E-Mail: DM has made some progress compiling an e-mailing list using Mailchimp and information was sent out to members regarding the Boat Jumble and the AGM.
- Face Book: It was agreed that the launching a BHA Facebook page should be withheld until after the Website issues have been dealt with. A BHA Facebook would allow for a greater interaction with members on topical issues.

**Action: DM**

b) Marina Maintenance:

- Ladies Toilets: It was reported that children had left their belongings in the Ladies Toilet area. As these toilets are effectively public toilets it is thought that this is not a suitable place for personal belongings to be left.
- Drinking Water: There is no drinking water in either of the toilets and it was agreed to ask the Marina if it is possible to provide this.

**Action:MM**

- c) Membership Benefits: It was suggested that we should approach a number of providers in the Marina to see if they would be prepared to offer some form of discount or preferred terms to BHA Members. This may persuade members to use the local suppliers rather than revert to the internet.

**Action: CH, MM & BS**

8. Hon. Treasurer's Report: The Hon. Treasurer had tendered his apologies for absence but he had circulated an up to date set of accounts showing a continuing satisfactory financial situation for the Association.
  
9. Website Update: WM has made contact with Webmaster Karl and some updating of the Website had now been carried out. FTP access is still a problem and Wordpress needs to be updated and it is hoped to resolve these issues soon. Subject to an agreed timeframe with KW, it was agreed that that Website operation should be transferred to WM and that in due course he should take over the role of Webmaster.

**Action: BS ,WM & KW**

10. Any other Business:

- a) Feedback from Marina: It was agreed to try and improve communications with the Marina management and that we should invite Fraser and Russell to attend the November Meeting of the Association.
- b) New Marina Hub: The starting date for construction of the New Marina Hub has been put back and there are no details as to as to when this might commence.

11. Dates of future Meetings:

The following dates have been agreed for future BHA Meetings:

1<sup>st</sup> August 2016

7<sup>th</sup> November 2016

The meeting closed with a vote of thanks to the Chairman.