

## Port Edgar Marina – Berth Holders’ Association

(Provisional)

### Minutes of Committee Meeting held at 7 pm on Monday 1<sup>st</sup> August 2016 in Classroom 2 at Port Edgar

1. Attendance: Mike McGregor (Chairman)  
Brian Smellie (Hon Secretary)  
Colin Scott (Hon Treasurer)  
Margaret McGregor (Yachting Rep)  
John Laurie (Membership Sec)  
Graham Sutherland  
Willie Mills  
Debra Mills  
Craig Shirlaw (Observer)
2. Apologies: Colin Henderson & Karl Weibye.
3. Approval of Minutes: The minutes of the previous Committee Meeting held on the 23<sup>rd</sup> May 2016 were approved and signed by the Chairman.
4. Projects for 2015/16:
  - a) Hose Trolleys: Details of the trolleys are still awaited and it was agreed to approach Tarbert Marina where they have been observed in use.  

**Action: MM & JL**
  - b) Rescue Ladders: It was reported by MM that the Diagram showing the location of the safety ladders has been updated and that the fire extinguishers on the pontoons are all within date and are subject to an annual maintenance check.
  - c) Wi-Fi coverage within Marina: CH agreed to discuss this with the Marina and report on the possibility of installing more aerials to improve coverage. It is felt desirable

that all berths within the Marina are able to receive a Wi-Fi signal since the web is an important source of information on forthcoming weather conditions etc.

**Action: CH**

5. Matters Arising & Chairman's Report

a) Communication with Members:

- DM reported that she has set up a Mailchimp group for emailing members. The list currently comprises of 76 members and there is a facility for members to de-list if required.
- It was agreed that all new members and renewing members should receive an acknowledgement from the Chairman and MM agreed to prepare a suitable text and pass it to DM for inclusion in an acknowledgement email.

**Action: MM & DM**

- Face Book: It was confirmed that the launching of a BHA Face Book page should be withheld until after the Website issues have been dealt with. .

**Action: DM**

b) Marina Maintenance:

- Ladies Toilets: It was previously reported that children had left their belongings unsecured in the Ladies Toilet area. The Marina advised that there are lockers capable of being used for this purpose but over time the keys have been misplaced. New arrangements for the toilets are under consideration at present.
- Drinking Water: The Marina confirmed that the current water supply in the toilets is from a storage tank and is not suitable for drinking.

- c) Membership Benefits: In an effort to encourage berth holders to make use of the providers located within the Marina rather than revert to the internet, it was agreed we should approach a number of providers to see if they would be prepared to offer some form of discount or preferred terms to BHA Members. Some approaches have been made but more follow up action is required.

**Action: CH, MM & BS**

- d) Boat Jumble: It was agreed to try and co-ordinate the date of next year's Boat Jumble with some other event going on at the Marina such as an Open Day or a PEYC Regatta. It was agreed to follow this up and identify likely events.

**Action: MM & BS**

6. Scottish Government's Cross Party Group – Recreational Boating and Marine Tourism:

The Chairman reported that he attends periodic meetings of the above group and endeavours to represent the views of the sailing/boating community in the Forth. Currently discussions are underway about developing more recreational harbours on the East Coast of Scotland.

7. Hon. Treasurer's Report: The Hon. Treasurer circulated accounts for the six months ending 30<sup>th</sup> June 2016. The Accounts continued to show a satisfactory financial situation. Proceeds from the Boat Jumble amounted to £70 and this sum had now been donated to the RNLI at South Queensferry. The total membership currently stands at 76.
8. Website Update: WM has now made some progress in updating the BHA Website and the current BHA Committee Minutes and the Chairman's Blog are now accessible. WM outlined further changes that he would like to make including the transfer of the hosting of the BHA Website from Webhosting UK to Toucan Hosting. The Committee gave their approval for these changes. Some further liaison with KW is needed before these changes can be made and it is hope this can be achieved in the near future.

**Action: BS, WM & KW**

9. Weather Station and Webcam: Karl Weibye has suggested that a meeting should be arranged with the Marina concerning the upkeep of the Weather Station and the Webcam. It was agreed to make the necessary arrangements for this meeting in September with the Chairman and WM also in attendance.

**Action: BS**

10. Committee Member: Craig Shirlaw had been invited to attend the meeting as an observer and with his approval he was unanimously co-opted as a member of the BHA Committee.

11. .Any other Business:

- a) Notice Board: BS reported that the backboard of the Notice Board is in a poor state of repair and needs to be replaced in the near future. It was agreed to try and establish the name of the supplier and see if a replacement backboard could be ordered. The Hon Treasured agreed to check his files to see if he has the supplier's invoice.

**Action: CS.**

- b) Next Meeting: It was agreed to invite Russell and Fraser from PE Marina to attend the next meeting of the BHA Committee on the 7<sup>th</sup> November. It was also agreed that, nearer the date, we circulate an e-mail to all members asking if they have any matters regarding the Marina that they would like to be raised at the meeting.

**Action: MM & DM**

12. Dates of future Meetings:

The following dates have been agreed for future BHA Committee Meetings:

7<sup>th</sup> November 2016

6<sup>th</sup> February 2017

22<sup>nd</sup> May 2017

7<sup>th</sup> August 2017

The meeting closed with a vote of thanks to the Chairman.

PE BHA Minutes.08/16