

Port Edgar Marina – Berth Holders’ Association

(Provisional)

Minutes of Committee Meeting held at 7 pm on Monday 5th February 2018 in Classroom 2 at Port Edgar

1. Attendance: Mike McGregor (Chairman)
Colin Scott (Hon Treasurer)
Craig Shirlaw (Hon Secretary)
Frank Pullen (Past Chairman)
John Laurie (Membership Secretary)
Colin Henderson (Professional Users)

2. Apologies: Margaret McGregor, Willie & Debra Mills

It was formally noted that Tony & Marion Read have resigned from the committee due to changed circumstances.

3. Approval of Minutes: The minutes of the previous Committee Meeting held on Monday 6th November 2017 were approved and signed by the Chairman.

4. Matters Arising:

- a. Membership List

Willie & Debra Mills now have consolidated distribution list which needs to be provided to John Laurie. CSc reported receipt of subscription from 47 members. Post meeting note – WM does not have list of current members.

Action: CSh

- b. Paypal Account

A Paypal account has been created to enable subscriptions to be remitted electronically. This was shown to work at the meeting. Details to be sent to WM for addition to website. Hopefully this will help to reverse the decline in membership numbers.

Action: CSc

- c. Marina Staff Involvement: FP thus far has not approached marina boat staff to provide membership form to owners of boats being launched but will do so for next season's launch. Still In hand.

Action: FP

- d. Pontoon E Rubbing Strip: MM reported that the protection strip on Pontoon E fingers has now been replaced. Please contact Russell Aitken (PE Marina) with regards to redress for any damage caused by the previous protection strip.
- e. Toilet Facilities for Berth Holders: A discussion regarding the size (too small) and location (also needed at west end of site) of site toilet facilities took place. It was also felt that facilities may not be adequate when marina / PEYC hosted events. MM indicated that marina management were aware of this and were evaluating options.
- f. Marina Services: It was confirmed that any contractor (with the exception of Ferry Marine) was welcome on site provided they had the appropriate insurances. It was agreed that PEBHA would publish list of relevant contractors known to the association on website.

Action: CSh->WM

- g. Pontoons: As part of ongoing refurbishment a number of new fingers are on order. Marina management have indicated that damage to pontoons **notified to them** would be repaired. However they are not doing any proactive checking. Members should therefore report any holes or broken planks to the office.

Action: All

- h. Membership Information: Previous minute regarding information re association history to be used in papers pertaining to AGM

Action: CSh

5. Hon. Treasurer's Report: The Hon. Treasurer circulated Receipts and Payments for the Association for the year to 31st December 2017. This showed a continuing satisfactory financial situation for the Association. However the drop in membership subscriptions was noted. A draft budget for 2018 was discussed and minor amendments suggested. This will be discussed at the AGM
6. Hon. Chairman's Report: The Chairman reported to the Meeting that the restaurant above Bosun's Locker was currently under construction and would likely be opened in July. It will be run by Scotts who operate similar in other Scottish marinas e.g. Largs, Troon.

7. Webcam: Colin Henderson stated that he would replace the existing webcam with a newer model when the weather improved. The meeting thanked Colin for his generosity.
Action: CH

8. Website Update: Willie Mills is to be asked to remove names of contractors who no longer contribute to association funds.

Action: CSc->WM

9. AGM: The forthcoming AGM on March 21st was discussed. It will be held in PEYC clubhouse.

Mike McGregor intends to stand down so we are looking for a new Chairman. Margaret McGregor will also stand down.

A number of possibilities for speakers at the meeting were considered. Mike will make the necessary arrangements.

Action: MM

10. AOB: In a discussion regarding the Queensferry Crossing Frank Pullen reported that he had contacted Transport Scotland to ask when the buoys defining the exclusion zones would be removed following the opening of the crossing. The answer came that they would be removed once the structural lighting had been fully tested.

The meeting closed with a vote of thanks to the Chairman.