

Port Edgar Marina – Berth Holders’ Association

Minutes of Committee Meeting held at 7 pm on Monday 21st May 2018 in Classroom 2 at Port Edgar

1. Attendance: Mike McGregor (Chairman)

Colin Scott (Hon Treasurer)

Craig Shirlaw (Hon Secretary)

Frank Pullen (Past Chairman)
2. Apologies: Margaret McGregor, Willie & Debra Mills, John Laurie, Colin Henderson
3. Approval of Minutes: The minutes of the previous Committee Meeting held on Monday 5th February 2018 were approved, and also signed by the Chairman.
4. AGM – Lack of quorum: One of the suggested reasons for the low attendance was that PEYC double booked the clubhouse for another meeting at the last moment. Neither side felt their meeting could be rearranged at short notice so both went ahead with the PEBHA meeting being held in the cafe. Any future PEBHA meetings will not be arranged for a Wednesday. The lack of support and declining membership was again discussed (see previous minutes) but it was felt that the Association should continue.
5. Matters Arising:
 - a. Membership List: Craig Shirlaw reported that he had been able to fix a previously unreadable file and return it to John Laurie. All sources of information regarding members past and present need to be consolidated and emailed if possible re 2018 membership.

Action: CSh->DM
 - b. Membership List: It was suggested that Willie's graphic skills be utilised to create an A3 membership poster for the notice board. Another source of information could be a leaflet to be created as A4 and folded appropriately to fit in a holder (to be procured). This would contain a list of BHA benefits and a membership

application form would be on the back. It is hoped we could locate the holder adjacent to the notice board.

Action: CSh->WM/CSc/CSh

- c. Paypal Account: WM has added Paypal functionality to the website. Craig reported that he had some difficulty using it (post meeting note – these issues have been resolved by Willie).
- d. Marina Staff Involvement: FP reported that marina staff will not be involved in any activity regarding membership.
- e. Toilet Facilities for Berth Holders: No progress to report
- f. Marina Services: A list of vendors is now available on the BHA website but a couple of vendors need to be added.

Action: CSh->WM

- g. Pontoons: No progress to report
6. Hon. Treasurer's Report: The Hon. Treasurer reported little recent activity and circulated a cash book spreadsheet which showed the annual subscription payment to the RYA. In addition these were a few individual membership subscriptions. The BHA still has a healthy balance.
 7. Hon. Chairman's Report: The Chairman did not have a formal report but indicated that he had shared all relevant information to the meeting. This was agreed.
 8. AOB:
 - a. Boat Jumble: Frank Pullen suggested this be held again in 2019 and suggested it be held on the last Sunday in February. It was agreed it should not be held at the same time as the Marina Open Day. To be continued at future meetings.
 - b. GDPR: The meeting discussed if the General Data Protection Regulation which would become enforceable on May 25th 2018 was relevant to the BHA. This was to be referred to Willie Mills.
 - c. Meeting with Marina Management: It was agreed that a meeting with Marina Management would help clarify a number of issues e.g. marina etiquette, boat speed / wash avoidance. Frank Pullen would accompany chairman Mike McGregor.

The meeting closed with a vote of thanks to the Chairman.

PE BHA Minutes.06/18